

FRIO COUNTY COMMISSIONERS COURT MINUTES FOR

June 29th, 2020

On the 15th day of June, 2020, at 3:00 p.m., the Commissioners Court of Frio County met in a regular meeting with the following members either absent or present, to-wit: Arnulfo C. Luna, Frio County Judge was present; Vicki Camacho, Commissioner Pct 1 Absent t; Richard “Dicki” Graf, Commissioner Pct 2 Absent; Ruben Maldonado, Commissioner Pct 3 present; Jose Asuncion, Commissioner Pct 4 present; Joseph A. Sindon, Legal Counsel for Frio County Commissioners Court present; and Aaron Ibarra, Frio County Clerk present when the following meeting was held, to-wit:

- I. Invocation and Pledge of Allegiance
- II. Adopt Agenda
Motion by: Commissioner Ruben Maldonado
Seconded by: Commissioner Jose Asuncion
Voted Aye: All Motion Carried

- III. Old Business
None

PRESENTATION

ACTION AGENDA ITEMS

- IV. General Discussion: **None**
- V. Citizens To Be Heard : **None**
- VI. New Business

PRESENTATION

ACTION AGENDA ITEMS

- (1) Captain Phillip Bosquez and Lieutenant Calvillo, Frio County Sheriff’s Department, requests:
Presentation regarding the status of the Jail Staff Compensation Time Reduction Plan.
- (2) Hon. Jose Asuncion, Frio County Commissioner, Precinct No. 4, requests:
Presentation by Buddy Morris, San Antonio Economic Transition Team regarding the guidelines for safely opening San Antonio Businesses, and its relevance to Frio County.

ACTION AGENDA ITEMS

- (1) Tom N. Aune, Co-Trustee, Betty T. Johnston Marital Trust, requests:

Consider/take action on removing filing penalties for a 2019 tax payment for the Betty T. Johnston Marital Trust

No action taken

- (2) Hon. Vickie Camacho, Frio County Commissioner, requests:

Discussion regarding plan for future Frio County grant applications.

No action taken

- (3) Hon. Arnulfo C. Luna, Frio County Judge, requests:

Consider/take action on approving the indigent cremation of Cornelio Hernandez.

Motion by: Commissioner Jose Asuncion

Seconded by: Commissioner Ruben Maldonado

Voted Aye: All Motion Carried

- (4) Hon. Arnulfo C. Luna, Frio County Judge, requests:

Consider/take action on authorizing staff to negotiate professional service agreement for legislative assistant/Public Policy & Public Affairs Specialist with Jo Cuevas.

No action taken

- (5) Hon. Arnulfo C. Luna, Frio County Judge, requests:

Consider/take action on approving an Order approving the rules and guidelines governing the management of the COVID-19 outbreak and administrative leave policies.

Motion by: Commissioner Jose Asuncion

Seconded by: Commissioner Ruben Maldonado

Voted Aye: All Motion Carried

- (6) Frio County Commissioners Court, requests:

Consider/take action on opening the Frio County Conference Room and Frio County Parks, and/or setting reasonable modified restrictions on use of the Frio County Conference Room and Frio County Park Property until further notice and sign Order stating same.

Was decided to keep them closed.

- (7) Hon. Susana Ruiz-Belding, Frio County Justice of the Peace, Precinct No. 3, Hon. Shanna Gates, Frio County Justice of the Peace, Precinct No. 1, and Hon. Albert Deleon, Frio County Sheriff, requests:

Consider/take action on approving updated Frio County Sheriff's and Constable's Fees.

Motion by: Commissioner Ruben Maldonado

Seconded by: Commissioner Jose Asuncion

Voted Aye: All Motion Carried

- (8) Hon. Albert Deleon, Frio County Sheriff, requests:

8.1 Consider and take action to use insurance funds from salvage vehicles and replace with new vehicles.

8.2 Consider and take action to use BBA Funds to make up difference for the cost of replacement vehicles.

Motion by: Commissioner Ruben Maldonado

Seconded by: Commissioner Jose Asuncion

Voted Aye: All Motion Carried

Was decided not to exceed \$43,000

- (9) Hon. Crystal Marquez, Frio County Auditor, requests:

9.1 Consider/take action to approving contract between Frio County and the Texas Department of State Health Services for the state to provide a to be disclosed amount of financial assistance to the county for the year beginning October 1, 2020 and ending September 30, 2025, to facilitate the provision of WIC Services within the county.

9.2 If the contract is approved, then sign a resolution authorizing Frio County Judge Arnulfo C. Luna to enter into same on behalf of Frio County.

Motion by: Commissioner Ruben Maldonado

Seconded by: Commissioner Jose Asuncion

Voted Aye: All Motion Carried

- (10) Carlos Segura, Frio County Elections Administrator, requests:

10.1 Provide an update on Election activities.

10.2 Discuss and formally approve the 2020 Help America Vote Act (HAVA) Cares Act Sub-grant to Frio County for the specific Federal maximum award grant of \$13,225.27 with Frio County providing the Matching Funds of \$2,645.05 to address election office temporary staff diverted to pandemic response and authorize Hon. Arnulfo C. Luna, Frio County Judge to sign same on behalf of Frio County.

Motion by: Commissioner Ruben Maldonado

Seconded by: Commissioner Jose Asuncion
Voted Aye: All Motion Carried

(11) Hon. Crystal Marquez, Frio County Auditor, requests:

11.1 Consider/take action on approving a budget amendment for the FY 2019-2020 Frio County Budget as follows:

| DEPT. NAME | ACCOUNT # | DESCRIPTION | CURRENT BUDGET | + INCREASE (DECREASE) | = ADJUSTED BUDGET |
|---|------------------|--|----------------|-----------------------|-------------------|
| 100 - GENERAL FUND | | | | | |
| 100 - Building Maintenance | 100 - 56006.5101 | Salaries - Maintenance/Maintenance II #2 | 181,586.00 | (1,896.00) | 179,690.00 |
| 100 - Building Maintenance | 100 - 56006.5131 | Payroll Taxes | 12,970.00 | (145.04) | 12,824.96 |
| 100 - Building Maintenance | 100 - 56006.5151 | Co. Retirement Contribution | 15,649.00 | (175.00) | 15,474.00 |
| 100 - Building Maintenance | 100 - 56006.5156 | County Retirement Supplement | 661.00 | (7.39) | 653.61 |
| 100 - Building Maintenance | 100 - 56006.5161 | Workers Comp Insurance | 8,647.00 | (96.70) | 8,550.30 |
| 100 - Commissioner's Court | 100 - 56006.5101 | Contingencies | 558,938.74 | 1,835.71 | 560,774.45 |
| This entry is to record the reduce expenses to the Building Maintenance Budget. | | | | | |

11.1 If the amendment is approved, consider/take action on signing order stating same.

Motion by: Commissioner Ruben Maldonado
Seconded by: Commissioner Jose Asuncion
Voted Aye: All Motion Carried

(12) Hon. Crystal Marquez, Frio County Auditor, requests

12.1 Consider/take action on approving a budget amendment for the FY 2019-2020 Frio County Budget as follows:

| DEPT. NAME | ACCOUNT # | DESCRIPTION | CURRENT BUDGET | + INCREASE (DECREASE) | = ADJUSTED BUDGET |
|---|------------------|---|----------------|-----------------------|-------------------|
| 100 - GENERAL FUND | | | | | |
| 100 - Sheriff | 100 - 57207.5105 | Salaries - Deputies / Deputy II # 2 | 844,610.12 | (1,869.20) | 842,740.92 |
| 100 - Sheriff | 100 - 57207.5105 | Salaries - Deputies / Deputy II # 4 | 842,740.92 | 360.00 | 843,100.92 |
| 100 - Sheriff | 100 - 57207.5105 | Salaries - Deputies / Deputy II # 9 | 843,100.92 | (256.00) | 842,844.92 |
| 100 - Sheriff | 100 - 57207.5105 | Salaries - Deputies / Deputy II # 13 | 842,844.92 | (360.00) | 842,484.92 |
| 100 - Sheriff | 100 - 57207.5105 | Salaries - Deputies / Deputy II # 6 | 842,484.92 | (971.44) | 841,513.48 |
| 100 - Sheriff | 100 - 57207.5105 | Salaries - Deputies / Deputy II # 14 | 841,513.48 | (4,971.44) | 836,542.04 |
| 100 - Sheriff | 100 - 57207.5106 | Salaries - Dispatchers / Dispatcher II #2 | 245,506.00 | (408.00) | 245,098.00 |
| 100 - Sheriff | 100 - 57207.5131 | Payroll Taxes | 138,928.39 | (648.42) | 138,279.97 |
| 100 - Sheriff | 100 - 57207.5151 | Co. Retirement Contribution | 167,622.08 | (782.34) | 166,839.74 |
| 100 - Sheriff | 100 - 57207.5156 | County Retirement Supplement | 7,082.64 | (33.06) | 7,049.58 |
| 100 - Sheriff | 100 - 57207.5161 | Workers Comp Insurance | 74,544.43 | (424.65) | 74,119.78 |
| 100 - Commissioner's Court | 100 - 52001.5510 | Contingencies | 560,774.45 | 10,364.55 | 571,139.00 |
| This entry is to record reduced expenses to the Dispatcher Salaries and Deputy Salaries line item, increase Deputy #4 MOS salary line items in the Sheriff's Department current budget. | | | | | |

12.1 If the amendment is approved, consider/take action on signing order stating same.

Motion by: Commissioner Ruben Maldonado
Seconded by: Commissioner Jose Asuncion
Voted Aye: All Motion Carried

- (13) Roxana Garcia, P.E., Frio County Engineer, requests:

Consider/take action on approving Frio County Order Regarding Speed Bump/Hump Policies and Procedures and sign order stating same.

The engineer spoke at length how she was working and had worked on and created a policy to differentiate the difference between the pair.

Motion by: Commissioner Ruben Maldonado

Seconded by: Commissioner Jose Asuncion

Voted Aye: All Motion Carried

- (14) Roxana Garcia, P.E., Frio County Engineer, requests:

14.1 Discussion regarding the progress of the Frio County Dilley Annex Project.

14.2 Consider / take action on running a sealed request for proposals (RFP) ad (below) in the Frio Nueces Current once a week for two weeks pursuant to Local Government Code Sec. 262.025. The ad will run in the Frio-Nueces Current on July 22, 2020 and July 9, 2020. Sealed RFP's will be accepted in the Auditor's office until 3:00 pm, July 24, 2020. RFP's will be opened during commissioner's court on July 27, 2020 at 3:00 p.m.

BID NOTICE

By order of the Commissioner's Court of Frio County, Texas, and pursuant to Section 262.023 of the Texas Local Government Code, sealed requests for bids for the Phase 2 Building Improvements and ADA Accommodations of the Frio County Dilley Annex, located in Dilley, Texas, will be received at the Frio County Auditor's Office located at 500 E San Antonio Street, Pearsall, Texas 78061 until **3:00 P.M., July 24, 2020**. Bids received after the time indicated will be returned unopened. The bids will be opened and read aloud during the Commissioner's Court meeting on **July 27, 2020**. Prospective bidders may contact Roxana Garcia, P.E. at 2207 BL 35 E, Pearsall, Texas 78061; phone 830-334-0085; or by e-mail at Roxana.Garcia@friocounty.org in regards to obtaining bidding documents. An appointment to inspect the project may be scheduled by contacting Ms. Garcia. Frio County reserves the right to reject any and all bids and to accept the bid most advantageous to the County. For more information, visit <http://www.co.frio.tx.us/>.

Motion by: Commissioner Jose Asuncion

Seconded by: Commissioner Ruben Maldonado

Voted Aye: All Motion Carried

- (15) Roxana Garcia, P.E., Frio County Engineer, requests:

Consider/take action on accepting 150 CY of PB GR 4 and 260 tons of PB GR 4 from the Texas Department of Transportation and authorize Hon. Arnulfo C. Luna, Frio County Judge to send a letter to TXDOT regarding same.

Motion by: Commissioner Ruben Maldonado
Seconded by: Commissioner Jose Asuncion
Voted Aye: All Motion Carried

(16) Roxana Garcia, P.E., Frio County Engineer, requests:

- 16.1 Consider/take action on granting Zayo Group, LLC a Permit for Underground Utilities on a County Right of Way for one (1) 4" HDPE Conduit, two (2) 1.25" innerducts and one (1) fiber optic cable in the CR 3410 ROW.
- 16.2 If the permit is approved, consider/take action on signing resolution authorizing Hon. Arnulfo C. Luna, Frio County Judge to sign same on behalf of Frio County.

Motion by: Commissioner Jose Asuncion
Seconded by: Commissioner Ruben Maldonado
Voted Aye: All Motion Carried

(17) Roxana Garcia, P.E., Frio County Engineer, requests:

- 17.1 Update on the status of current and proposed Frio County Building Maintenance Projects.
- 17.2 Update on the status of current and proposed Frio County Road and Bridge Projects.
- 17.3 Discussion of Road and Bridge assets for FY 2019-2020.

There was discussion made about all the projects the Engineer has in stored or planned for the year and which ones she thinks is actually feasible.

(18) Roxana Garcia, P.E., Frio County Engineer, requests:

- 18.1 Consider/take action on approving an Agreement with Daupler, Inc. for a subscription/license to Daupler Enterprise Software which is an incident management system for a cost of \$6,750.00 per year.
- 18.2 If the Agreement is approved, consider/take action on signing resolution authorizing Hon. Arnulfo C. Luna, Frio County Judge to sign same on behalf of Frio County.

Motion by: Commissioner Ruben Maldonado
Seconded by: Commissioner Jose Asuncion
Voted Aye: All Motion Carried

(19) Hon. Jose Asuncion, Frio County Commissioner, Precinct No. 4, requests:

Consider/take action on approving Local Government Approval of Shelter Activities and authorize Hon. Arnulfo C. Luna, Frio County Judge to sign authorization regarding same on behalf of Frio County.

Motion by: Commissioner Jose Asuncion

Seconded by: Commissioner Ruben Maldonado
Voted Aye: All Motion Carried

- (20) Documents (resolutions, orders, contracts, etc.) to be signed.

Reviewed and Signed.

- (21) Allow bills payable

Motion by: Commissioner Ruben Maldonado
Seconded by: Commissioner Jose Asuncion
Voted Aye: All Motion Carried

- (22) Adjourn

Motion by: Commissioner Ruben Maldonado
Seconded by: Commissioner Jose Asuncion
Voted Aye: All Motion Carried